

Jim Doyle  
Governor

Donsia Strong Hill  
Secretary

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



1400 E Washington Ave  
PO Box 8935  
Madison WI 53708-8935  
Email: web@drl.state.wi.us  
Voice: 608-266-2112  
FAX: 608-267-0644  
TTY: 608-267-2416

**ADDENDUM**

**MEETINGS AND HEARINGS  
For Week Beginning October 4, 2004**

**DIETITIANS AFFILIATED CREDENTIALING BOARD  
MEETING**

**Room 180, 1400 E. Washington Avenue, Madison  
October 5, 2004**

**9:00 A.M.**

**OPEN SESSION - CALL TO ORDER - ROLL CALL**

- A. Approval of Agenda
- B. Approval of Minutes from June 5, 2003 and December 8, 2000

Presentation of stipulations that may be received in the bureau after mailing of the agenda

- C. Administrative Report
  - 2004 Board meeting schedule
  - Board Member Status
  - Reports on Pending Court Cases, Disciplinary Cases, and Administrative Rules, Including:
    - Wis. Admin. Code DI § 3.01 (1), 2.04 (1) (c) and 2.04 (3) – Review scope statement draft for approval
    - Wis. Admin. Code RL § 4.01, 4.07, 4.08, 4.09
- D. Request from Division of Credentialing - Delegation of Credentialing Liaison(s) – Cathy Pond, Division Administrator – Motion

Election of Officers

- E. Informational Items

CONVENE TO CLOSED SESSION to deliberate on cases following hearing ( Wis. Stat. § 19.85 (1) (a)), to consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b) and Wis. Stat. § 440.205), to consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g))

- F. Review of Application – Leah M. Lomax
- G. Review of Application – Gina M. Boettcher
- H. Review of Application – Michelle M. Sedlacek
- I. Review of Application – Anne L. Koth
- J. Review of Application – Michelle M. Smith-Beckley
- K. Review of Application – Karen M. Stichart

Deliberation of proposed stipulations that may be received in the bureau after mailing of agenda

Consider closing disciplinary investigations with warnings that may be received in the bureau after mailing of agenda

Deliberation of monitoring cases received in the bureau after mailing of agenda

Deliberation of IPP cases received in the bureau after mailing of agenda

Review of applications received in the bureau after mailing of agenda

Division of Enforcement – meeting with individual board members

Division of Enforcement – case status report

Consulting with legal counsel

Application Issues received in the bureau after mailing of the agenda

Examination Issues received in the bureau after mailing of the agenda

**RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Voting on items considered or deliberated on in closed session if voting is appropriate

**ADJOURN**

\*\*\*\*\*

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington

Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.